

# **Jobs, Regeneration and Assets Overview and Scrutiny Committee**

## **Agenda**

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**Date:** Monday, 24th November, 2014  
**Time:** 2.00 pm  
**Venue:** Committee Suite 1,2 & 3, Westfields, Middlewich Road,  
Sandbach CW11 1HZ

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The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

### **PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT**

1. **Apologies for Absence**

2. **Minutes of Previous meeting** (Pages 1 - 4)

To approve the minutes of the meeting held on 13 October 2014

3. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

4. **Declarations of Party Whip**

To provide an opportunity for Members to declare the existence of a party whip in relation to any item on the Agenda

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For requests for further information

**Contact:** James Morley

**Tel:** 01270 686458

**E-Mail:** [james.morley@cheshireeast.gov.uk](mailto:james.morley@cheshireeast.gov.uk) with any apologies

5. **Public Speaking Time/Open Session**

A total period of 15 minutes is allocated for members of the public to make a statement(s) on any matter that falls within the remit of the Committee.

Individual members of the public may speak for up to 5 minutes, but the Chairman will decide how the period of time allocated for public speaking will be apportioned, where there are a number of speakers.

Note: in order for officers to undertake any background, it would be helpful if members of the public notified the Scrutiny Officer listed at the foot of the Agenda at least one working day before the meeting with brief details of the matter to be covered.

6. **Cheshire Neighbours Credit Union - Update on Finance PDG Recommendations**  
(Pages 5 - 6)

To consider a report on the progress made against recommendations regarding support for Cheshire Neighbours Credit Union submitted to Cabinet by the former Finance Policy Development Group in February 2014.

7. **Strategic Asset Management & Delivery Plan Review** (Pages 7 - 10)

To consider and agree to terms of reference for a task and finish review of Strategic Asset Management

(Cover Report and Proposed Scoping Document Attached)

8. **High Growth City Task and Finish Group - Draft Report** (Pages 11 - 12)

To consider for approval the High Growth City Task and Finish Group's draft report.

(Cover Report Attached, Draft Report to Follow)

9. **WebGIS Feedback Session**

To submit feedback and questions to the Property Information Officer regarding Members' use of WebGIS and the user guide developed for Members.

10. **Forward Plan** (Pages 13 - 18)

To note the forward plan, identify any new items, and to determine whether any further examination of new issues is appropriate.

11. **Work Programme** (Pages 19 - 22)

To review the current Work Programme

**CHESHIRE EAST COUNCIL****Minutes of a meeting of the Jobs, Regeneration and Assets Overview and Scrutiny Committee**

held on Monday, 13th October, 2014 at Committee Suite 1,2 & 3, Westfields, Middlewich Road, Sandbach CW11 1HZ

**PRESENT**

Councillor P Groves (Chairman)  
Councillor F Keegan (Vice-Chairman)

Councillors G Barton, S Corcoran, S Hogben, M J Weatherill, J Wray and B Murphy

**ALSO PRESENT**

Councillor D Stockton – Cabinet Member for Housing and Jobs  
Julian Cobley – Business Manager – Economic Growth and Prosperity  
Paul Mickleburgh – Property Information Officer  
James Morley – Scrutiny Officer

**7 APOLOGIES FOR ABSENCE**

There were no apologies for absence

**8 MINUTES OF PREVIOUS MEETING**

RESOLVED – That the minutes of the meeting on 22 September be approved as a correct record and signed by the Chairman

**9 DECLARATIONS OF INTEREST**

There were no declarations of interest

**10 DECLARATIONS OF PARTY WHIP**

There were no declarations of party whip

**11 PUBLIC SPEAKING TIME/OPEN SESSION**

There were no members of the public present who wished to speak

**12 DRAFT STRATEGIC ASSET MANAGEMENT PLAN**

Julian Cobley, Business Manager for Economic Growth and Prosperity, presented the draft Asset Management Strategy and Delivery Plan. The draft document identified future drivers for each category of asset to provide potential direction to the new strategy.

The Committee was invited to contribute to the development of the strategic direction of asset management and desired outcomes. It was suggested that the Committee set up a task and finish group to consider one of the following areas:

- Use of current operational assets (Corporate Estate) – how do we get best use out of buildings.
- Income Portfolio – how could the Council generate receipts from assets and assist with tow centre regeneration.
- Asset Disposal – how should the Council dispose of surplus assets.

The Committee discussed conducting a review of the Council's Corporate Estate. The Council had inherited a lot of assets from the legacy authorities however the Council now had a net smaller establishment and had adopted new practices such as flexible working so required less space. Operational cost of buildings was currently around £15million per year. The Council was developing closer relationships with partners such as the police and health services, and working closer with local communities which provided opportunities to change the way buildings were used. Members agreed that it would be useful to review the use of buildings to ensure it enable the Council to operate more effectively and to reduce building costs.

RESOLVED – That the Committee consider the Terms of Reference for a task and finish review of the Council's Corporate Estate at the next meeting

### 13 ATRIUM SYSTEM DEMONSTRATION

Paul Mickleburgh, Property Information Officer, provided a practical demonstration of WebGIS, an online mapping system used to view information relating to planning applications and permissions, assets and infrastructure. The system was used by the Assets Team to answer enquiries from the public and developers about particular assets or sites. WebGIS was currently available on the internal CEntranet to all Council employees and Councillors however new transparency laws introduced by Government meant that the Assets Team was considering making the system accessible to the public.

Paul demonstrated to the Committee how to use the system and what it could be used for. By understanding the system Councillors would be able to answer their own enquiries about assets and planning applications in their wards as well as assist their residents with enquiries.

Paul had also produced a guide on how to use the system. It was suggested that some form of training should be provided to all councillors. However prior to any training taking place the Committee agreed to trial the use of the guide and provide feedback to ensure it was user friendly.

RESOLVED – That the Members of the Committee explore WebGIS to test the user guide and provide feedback at the next meeting.

### 14 FORWARD PLAN

The Committee examined the Forward Plan

RESOLVED – That the Forward Plan be noted

## 15 WORK PROGRAMME

The Committee considered its work programme. The Committee discussed the ways of working and the frequency of formal meetings. All Overview and Scrutiny Committees were considering what the most effective way of working would be in future with a variety of options open to the Committees besides formal committee meetings. It was suggested that the Committee review the frequency of meetings and explore alternative ways of working at its December meeting. The following items were suggested for the November meeting:

- Consider terms of reference for a task and finish group to review the Council's Corporate Estate
- Members to provide feedback on their experiences using Atrium following the demonstration received at this meeting

RESOLVED – That the Work Programme be updated.

The meeting commenced at 2.00 pm and concluded at 3.40 pm

Councillor P Groves (Chairman)

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Finance PDG's Recommendation - February 2014	Responsible Officer	Action	Update to Scrutiny and Overview Committee - November 2014
That CNCU be given access to the libraries in Nantwich, Middlewich, Alsager, Sandbach and Macclesfield for at least two hours per week to increase visibility and to improve public access to its services. This would include, where possible, access to private meeting rooms for interviews and confidential discussions with members.	Paul Bayley, Principal Manager Local Community Services	Paul to co-ordinate with John Weir to set up CNCU satellites in the five libraries.	CNCU operational in Crewe, Nantwich, Middlewich, Alsager, Sandbach and Macclesfield libraries on the following days and times.  Alsager - 2nd and 4th Wednesday in each month – 10.00am to 12.00pm Crewe - Friday 10:30am to 12:30pm Macclesfield - Thursday 10.00am to 12.00pm Middlewich - 1st and 3rd Thursday each month – 11.00am to 12.30pm Nantwich - Tuesday 10.00am to 12.00pm Sandbach - 1st and 3rd Friday in each month – 10.00am to 12.00pm  Cheshire East Council press launch held on International Credit Union Day 2014 to promote.  All 17 libraries across Cheshire East, including the mobile library, are displaying new CNCU literature.
That library staff in the libraries listed above be enabled to handle enquiries and general information requests about CNCU by receiving a training brief from CNCU.	Paul Bayley	Paul to co-ordinate with John Weir to ensure Library staff are given training on CNCU services.	Training has been given to relevant library staff  CNCU now exploring joint training between CNCU staff/volunteers and library staff on 26.11.14 to strengthen knowledge and share information
That consideration be given to providing CNCU with access to suitable Council owned office premises in Crewe, free of charge if possible. Ideally the office would allow public to access services from the street as well as storage space and access to private meeting rooms for interviews and confidential meetings.	Denise Griffiths, Facilities Manager	Denise to Co-ordinate with John Weir about CNCU transferring to a suitable location in one of the Council's Crewe Buildings.	CNCU relocated to Floor 3, Delamere House in May 2014  CNCU staff and volunteers occupy pod adjacent to the Finance Team. Working in close proximity has resulted in positive informal relationships being formed and promoted knowledge and understanding
That the payroll deduction scheme offered by CNCU be promoted to Cheshire East employees via the CEntranet and Staff Notice Boards.	Julie Davies, HR Strategy and Policy Manager  Communications Team Denise Griffiths	CNCU to develop a communications strategy to target Cheshire East Employees. HR and Communications Team to promote internally. Denise has offered to co-ordinate the organisation of promotional events in Council Offices.	This action has not progressed due to other commitments, resulting in a delay to developing Communications Strategy. CNCU will now refocus resources to ensure this is actioned as a priority and completed by December 2014 in order to capitalise on recent announcements by FCA re: payday lender sector changes on 11.11.14  Once complete then promotional activities will be planned with Julie Davies and Denise Griffiths for January/February 2015
That recruitment of volunteers from within the Council with marketing, finance or IT skills to help CNCU be carried out via CEntranet, Staff Notice	Julies Davies, HR Strategy and Policy Manager	CNCU to develop a volunteer policy (similar to Cheshire	CNCU has been unable to progress due to other commitments , but will develop a Volunteer Policy to send to JD by January 2015 and liaise to get actions completed – linking in with above recommendation update.

Boards and the Council Website.	Communications Team	East's) which could then be promoted internally by HR and Communications Team	
That Cheshire East Councillors be encouraged to support credit unions by promoting them within their communities and sharing expertise through volunteering.	Sharon Angus-Crawshaw, Partnerships Manager	CNCU requested to develop information leaflets/cards to be distributed to Borough and Town and Parish Councillors who will be requested to promote CNCU in their communities.	New information leaflets produced October 2014. CNCU information stand at Town and Parish Conference 11.11.14 Developing a strategy to ensure information is shared with town and parish councils via activities by the Communities and Partnerships Team Local Engagement Officers
That the Council encourage partners such as Citizens Advice Bureau, Registered Social Landlords and Community Groups to support and promote CNCU within their memberships.	Partnerships Team	Partnership Team suggested to arrange networking events to bring community groups and CNCU together. Ensure Councillors involvement (i.e. PDG Chairman/Portfolio Holder and local councillors)	Melanie Pemberton, voluntary HR Director, attended CVSCE event on 29.10.14 New Partnership working structures will facilitate networks and events to address this commencing in 2015
That links to CNCU's website be included on the Council's website.	Nickki Hughes, Online Services Manager	Nickki to put links to CNCU's website on relevant Council web and CEntranet pages. Town Councils could also be encouraged to put links on their web pages.	Links on Cheshire website and CEntranet pages. Review to ensure correct information and strengthen the message to be carried out in December 2014
That a scheme to provide Cheshire East Care Leavers with membership to CNCU be initiated including funding for membership fees.	Julie Lewis, Principal Manager Cared for Children David Lamb, Practice Consultant (Fostering)	James Morley to arrange a discussion between John Weir, Peter Raynes, Frank Keegan and Officers to begin implementation plans	This has not progressed. Meeting held on 14.4.14 between key individuals and David Lamb. Follow up email from DL received on 17.4.14. John Weir has chased up progress with Julie Lewis and DL on a number of occasions without receiving a response.



## **CHESHIRE EAST COUNCIL**

### **REPORT TO: Jobs Regeneration and Assets Overview and Scrutiny Committee**

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**Date of Meeting:** 24 November 2014  
**Report of:** Head of Corporate Resources and Stewardship  
**Subject/Title:** Strategic Asset Management Review Terms of Reference  
**Portfolio Holder:** Councillor Peter Raynes

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#### **1.0 Report Summary**

- 1.1 This report provides background to the establishment of a review into Strategic Asset Management and presents a proposed scoping document for the conduct of the review.

#### **2.0 Recommendation**

- 2.1 That the Committee consider the proposed scoping document attached and agree to terms of reference for the review.

#### **3.0 Reasons for Recommendation**

- 3.1 To enable a review of Strategic Asset Management and Delivery Plan to inform decision making by Cabinet.

#### **4.0 Wards Affected**

- 4.1 All

#### **5.0 Local Ward Members**

- 5.1 All

#### **6.0 Background**

- 6.1 At its meeting on 13 October the Committee considered a presentation on the Council's Asset Management Strategy and Delivery Plan. During the discussion about the item the Committee considered possible options regarding a review of Asset Management. Members agreed that it would be useful to review the use of buildings to ensure it enable the Council to operate more effectively and to reduce building costs. The Committee resolved to consider terms of reference for a task and finish review of the Council's Corporate Estate at its next meeting.
- 6.2 Julian Copley, Business Manager for Economic Growth and Prosperity, was requested to propose some initial terms of reference for the Committee to discuss which are provided in the form of the Scoping Document attached to this report.

## **7.0 Access to Information**

The background papers relating to this report can be inspected by contacting the report writer:

Name: James Morley  
Designation: Scrutiny Officer  
Tel No: 01270 6 86468  
Email: [james.morley@cheshireeast.gov.uk](mailto:james.morley@cheshireeast.gov.uk)

## Scoping Document - Strategic Asset Management & Delivery Plan Review

<b>Review Title</b>	Cheshire East Strategic Asset Management & Delivery Plan Review
<b>Review Purpose</b>	To ensure that the recently refreshed Strategic Asset Management Plan supports the delivery of the Outcomes of Cheshire East Council's Three-Year Plan.
<b>Desired Outcomes</b>	A critical review of the alignment of the Strategic Asset Management and Delivery Plan with the Council's Three-Year Plan, priorities and outcomes. This will ensure that implementation of the Strategic Asset Management Plan achieves maximum benefit in optimising the Council's property assets.
<b>Objectives and Outputs</b>	<p>The Council needed to refresh its Asset Management Plan – this is underway and following extensive review of information, review of strategic documents, discussions with key officers and workshops with CLB and Members, it is due to be considered by Cabinet in February/March 2015. The review by Scrutiny Committee will stress-test the Strategic Asset Management Plan to consider:</p> <ul style="list-style-type: none"> <li>• How will the Strategic Asset Management &amp; Delivery Plan contribute to the delivery of the Council's desired outcomes?</li> <li>• Highlight further work that needs to be done to the Strategic Asset Management Plan</li> <li>• Highlight further input Scrutiny Committee can provide to ensure maximum benefit is achieved through the ongoing implementation of the Strategic Asset Management Plan..</li> </ul>
<b>Methodology</b>	<ul style="list-style-type: none"> <li>• Consider the Future Drivers, Suggested Strategies and Actions within the Plan to ensure that they align with the Council's Three-Year Plan, priorities and objectives.</li> <li>• Undertake visits to key Council assets to understand the implication on the ground of the suggested strategies</li> <li>• Consider where Scrutiny Committee can</li> </ul>

	add value to the future implementation of the Strategic Asset Management & Delivery Plan.
Time Scales	<ul style="list-style-type: none"> <li>• End December – engagement with Scrutiny Committee to agree ToR and methodology</li> <li>• January – Workshop to review the Strategic Asset Management &amp; Delivery Plan</li> <li>• February – Scrutiny Report to accompany Cabinet Paper</li> </ul>
Risk Management	<ul style="list-style-type: none"> <li>• The Strategic asset management Plan is the framework for sweating our assets and reducing the size of the estate. It is imperative however that this does not compromise the delivery of “resident and business first services”.</li> <li>• The involvement of Scrutiny in the final stages prior to submission to Cabinet will provide a “stress testing” of the Plan to inform Cabinet’s deliberations</li> </ul>
Implications of the Review	<ul style="list-style-type: none"> <li>• <b>Budget</b> – The disposal of assets is a key source of capital receipts for the Council. Running costs of surplus assets can be a drain on revenue budgets.</li> <li>• <b>HR</b> – Reconfiguration of assets can be a catalyst to organisational change</li> <li>• <b>Regeneration</b> – The Council’s assets can contribute to regeneration outcomes</li> <li>• <b>IT</b> – ICT/HR and the way we use assets are key elements to developing a mobile and flexible workforce</li> </ul>

## **CHESHIRE EAST COUNCIL**

### **REPORT TO: Jobs Regeneration and Assets Overview and Scrutiny Committee**

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**Date of Meeting:** 24 November 2014  
**Report of:** Head of Corporate Resources and Stewardship  
**Subject/Title:** High Growth City Task and Finish Group Report – Cover Report  
**Portfolio Holder:** Councillor Don Stockton

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#### **1.0 Report Summary**

- 1.1 This report introduces the High Growth City Task and Finish Group's Report on its findings, conclusions and recommendations following its review. The Report with the Group's terms of reference for the review will follow as a supplement when completed.

#### **2.0 Recommendation**

- 2.1 That the Committee consider the Task and Finish Group's report for approval.

#### **3.0 Reasons for Recommendation**

- 3.1 Any report from a Task and Finish Group of a Scrutiny Committee must be approved by the Scrutiny Committee before being submitted to the appropriate body.

#### **4.0 Wards Affected**

- 4.1 Wards in the South of the Borough, particularly in and around Crewe will be affected by High Growth City however all Wards may be affected in some way as a consequence.

#### **5.0 Local Ward Members**

- 5.1 All Ward Members in the South of the Borough, particularly in and around Crewe.

#### **6.0 Background**

- 6.1 The Jobs Regeneration and Assets Overview and Scrutiny Committee agreed to set up the task and finish group at its meeting on 22 September 2014. The purpose was to assess the readiness of the Council to capture the full economic and social benefits that a potential superhub station at Crewe could bring for Crewe, Cheshire East and the wider sub-region.
- 6.2 Over the previous few weeks the task and finish group has met with Officers, the Leader of the Council and reviewed documentation to gain an understanding of the

implications for the Council of HS2 and what needs to be done to capitalise on the opportunities it will bring. The group focused its considerations on the following key questions:

1. What are the implications of HS2 for Cheshire East Council and the local economy?
2. If Crewe was the location of a Superhub station how do we ensure successful delivery of the projected 64,000 jobs that this investment would create?
3. What do we need to do to ensure the right infrastructure is in place to maximise the benefit of HS2 for the local area the boarder sub-region?
4. What are the key business sectors of the economy that would benefit from the Crewe Superhub?
5. How can we best ensure we can deliver the skilled residents needed to support these businesses?

6.3 The report documents the task and finish group's findings, conclusions and recommendations.

## **7.0 Access to Information**

The background papers relating to this report can be inspected by contacting the report writer:

Name:	James Morley
Designation:	Scrutiny Officer
Tel No:	01270 6 86468
Email:	<a href="mailto:james.morley@cheshireeast.gov.uk">james.morley@cheshireeast.gov.uk</a>



## FORWARD PLAN TO 31 MARCH 2015

This Plan sets out the key decisions which the Executive expect to take over the four month period indicated above. The Plan is rolled forward every month. Key decisions are defined in the Councils Constitution as:-

“an executive decision which is likely –

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising one or more wards or electoral divisions in the area of the local authority.

*For the purpose of the above, savings or expenditure are “significant” if they are equal to or greater than £500,000.”*

Reports relevant to key decisions, and any listed background documents, may be viewed at any of the Councils Offices/Information Centres 5 days before the decision is to be made. Copies of, or extracts from these documents, may be obtained on the payment of a reasonable fee from the following address:-

Democratic Services Team  
Cheshire East Council ,  
c/o Westfields, Middlewich Road, Sandbach Cheshire CW11 1HZ  
Telephone: 01270 686472

However, it is not possible to make available for viewing or to supply copies of reports or documents, the publication of which is restricted due to confidentiality of the information contained.

A record of the decision for each key decision is published within 6 days of it having been made. This is open for public inspection on the Council's Website, at Council Information Centres and Council Offices.

This Forward Plan also provides notice that the Cabinet may decide to take a decision in private. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, 28 days notice must be given of any decisions to be made in private by the Cabinet, with provision for the public to make representations as to why they should be made in public. In these cases Members of the Council and the public may make representations in writing to the Democratic Services Team Manager using the contact details below. A further notice of intention to hold the meeting in private must then be published 5 clear days before the meeting setting out any representations received about why the meeting should be held in public with a response from the Leader and the Cabinet.

The list of decisions in this Forward Plan indicates whether a decision is to be taken in private, with the reason category for that decision being taken in private being drawn from the list overleaf:

1. Information relating to an individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including to authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal and professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

If you would like to make representations about any decision to be conducted in private at a meeting then please email

Paul Mountford, Democratic Services Officer [paul.mountford@cheshitreeeast.gov.uk](mailto:paul.mountford@cheshitreeeast.gov.uk)

Such representations must be received at least 10 clear working days before the date of the Cabinet or Portfolio Holder meeting concerned.

Where it has not been possible to meet the 28 day rule for publication of notice of a key decision or intention to meet in private the relevant notices will be published as soon as possible in accordance with the requirements of the Constitution.

The law and the Council's Constitution provides for urgent key decisions to be made. Any decision made in this way will be published for these in the same way.



Forward Plan to 31 March 2015

<b>Key Decision and Private Non-Key Decision</b>	<b>Decisions to be Taken</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>How to make representation to the decision made</b>	<b>Private/ Confidential and paragraph number</b>
CE 14/15-29 Crewe Town Centre Regeneration Framework	To consider recommendations on a regeneration framework for Crewe town centre.	Cabinet	9 Dec 2014		Jez Goodman	No
CE 14/15-35 Macclesfield Heritage and Culture Strategy	To approve the adoption of the Heritage and Culture Strategy for Macclesfield town centre and to endorse the management and delivery arrangements set out in the report.	Cabinet	9 Dec 2014		Brendan Flanagan	No

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 14/15-11 Homelessness Strategy 2014-17	<p>To authorise the officers to begin a six week consultation phase with the public and professionals, internally, externally and in all sectors (including voluntary and third sector), on the proposed Homeless Strategy, commencing at the end of July 2014. The consultation will be authorised by the Portfolio Holder for Housing and Jobs on 28<sup>th</sup> July 2014.</p> <p>Subject to the outcome of the consultation, Cabinet on 14<sup>th</sup> October 2014 will be asked to approve the Homeless Strategy for adoption.</p>	Cabinet	6 Jan 2015			No
CE 14/15-33 Strategic Asset Management Plan	To accept the new Strategic Asset Management Plan and authorise the officers to take all necessary actions to implement it.	Cabinet	6 Jan 2015		Julian Cobley	No
CE 14/15-36 Alderley Park Regeneration Framework	To endorse and approve the proposed Regeneration Framework for Alderley Park.	Cabinet	6 Jan 2015			No

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 14/15-1 Medium Term Financial Strategy 2015-18	To recommend Council to approve the Medium Term Financial Strategy for 2015-18, incorporating the Council's priorities, budget, policy proposals and capital programme.	Cabinet	3 Feb 2015		Alex Thompson	No
CE14/15-18 Cheshire Homechoice - Allocation Policy Review	<p>To approve the final version of the Cheshire Homechoice Policy for adoption and authorise officers to take all necessary steps to implement the revised Housing Allocation Policy.</p> <p>Cheshire Homechoice is the Choice Based Lettings Partnership between Cheshire East Council and Registered Providers who allocate Social Housing in Cheshire East.</p>	Cabinet	3 Feb 2015		Karen Carsberg	

<b>Key Decision</b>	<b>Decisions to be Taken</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>How to make representation to the decision made</b>	<b>Private/ Confidential and paragraph number</b>
CE 14/15-38 Cheshire East Housing Strategy 2016-2021	Initially to authorise officers to release a draft version of the Strategy for public consultation.  Subject to the consultation response, ratify the Strategy and authorise officers to implement all initiatives and actions contained therein.	Cabinet	28 Apr 2015		Karen Carsberg	No

## CHESHIRE EAST COUNCIL

### REPORT TO: Jobs Regeneration and Assets Overview and Scrutiny Committee

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**Date of Meeting:** 24 November 2014  
**Report of:** Democratic Services  
**Subject/Title:** Work Programme update

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#### **1.0 Report Summary**

- 1.1 To review items in the 2014 Work Programme, to consider the efficacy of existing items listed in the schedule attached, together with any other items suggested by Committee Members.

#### **2.0 Recommendations**

- 2.1 That the work programme be received and noted.

#### **3.0 Reasons for Recommendations**

- 3.1 It is good practice to agree and review the Work Programme to enable effective management of the Committee's business.

#### **4.0 Wards Affected**

- 4.1 All

#### **5.0 Local Ward Members**

- 5.1 Not applicable.

#### **6.0 Background and Options**

- 6.1 In reviewing the work programme, Members must pay close attention to the Corporate Priorities and Forward Plan.
- 6.2 Following this meeting the document will be updated so that all the appropriate targets will be included within the schedule.
- 6.3 In reviewing the work programme, Members must have regard to the general criteria which should be applied to all potential items, including Task and Finish reviews, when considering whether any Scrutiny activity is appropriate. Matters should be assessed against the following criteria:

- Does the issue fall within a corporate priority

- Is the issue of key interest to the public
- Does the matter relate to a poor or declining performing service for which there is no obvious explanation
- Is there a pattern of budgetary overspends
- Is it a matter raised by external audit management letters and or audit reports?
- Is there a high level of dissatisfaction with the service

6.4 If during the assessment process any of the following emerge, then the topic should be rejected:

- The topic is already being addressed elsewhere
- The matter is subjudice
- Scrutiny cannot add value or is unlikely to be able to conclude an investigation within the specified timescale

#### **7.0 Access to Information**

The background papers relating to this report can be inspected by contacting the report writer:

Name: James Morley  
Designation: Scrutiny Officer  
Tel No: 01270 686468  
Email: james.morley@cheshireeast.gov.uk

## Jobs Regeneration and Assets Overview and Scrutiny Committee Work Programme – 13 November 2014

Topic	Description /Comments	Responsible Organisation /Officer	Suggested by	Current Position	Next Key Date
High Growth City Project	To form a task and finish group to contribute towards the Project for Crewe	C Simpson K Tierney A Ross	Chairman	Committee established a task and finish group at September meeting. Next meeting 23 October	On Going
Corporate Estate Review	To form a task and finish group to look at the Council's operational buildings and develop a plan for future use	Julian Cobley	Committee	Committee agreed to set up a task group to review Corporate Estate and will consider terms of reference at Nov meeting	Agenda Deadline 14 November Meeting 24 November
Atrium System Demonstration	To receive a demonstration of how the Council's Atrium System for Asset Data Management works	Paul Mickleburgh	Committee	Demonstration received at October meeting. Members to feedback on experience using the system in November	Meeting 24 November
Cheshire Neighbours Credit Union	To receive a response to the Finance PDG's recommendations to cabinet on support for CNCU	Sharon Angus Crawshaw	Vice Chairman	Officers have agreed to provide a report to the Committee's November meeting	Agenda Deadline 14 November Meeting 24 November
Cheshire East Engine of the North	To monitor the performance of EotN and whether it is delivering on its targets	Caroline Simpson	Committee	Committee agreed to receive item, arrangements for meeting to be discussed with Officers	Potential to consider further at November meeting

### Possible Items to Monitor or consider at future Meetings

- End to End Planning Process Review
- Key Accounts with major Businesses within Cheshire East

### Dates of Future Committee Meetings

## **Jobs Regeneration and Assets Overview and Scrutiny Committee Work Programme – 13 November 2014**

24 November, 15 December, 12 January 2015, 9 February 2015, 12 March 2015

### **Dates of Future Cabinet Meetings**

9 December, 6 January 2015, 3 February 2015, 3 March 2015, 31 March 2015, 28 April 2015

### **Dates of Future Council Meetings**

11 December, 26 February 2015, 20 May 2015